I. **PURPOSE**

The purpose of this policy is to protect personnel from injury when working in or around railcars and meets or exceeds the requirements of OSHA 1910.261(m)(5).

II. **SCOPE**

This policy applies to all AbitibiBowater and contractor personnel who may be working on or near railroad tracks on AbitibiBowater property.

III. **DEFINITIONS**

A. AbitibiBowater /Operating Personnel – AbitibiBowater personnel assigned to mill operating departments where rail loading or unloading occurs.

B. Blue Flag – A warning device placed in the center of the railroad track at least 50 feet away from the railcar. It is intended to stop the railroad switch crew from connecting to and moving a railcar.

C. Chocks – A block or wedge placed under something else, such as a wheel, to keep it from moving.

D. Connections/Dock Boards – Any means of providing access to the interior of a railcar.

E. Contractor Personnel – Employees of companies other than AbitibiBowater.

F. Derailer – A safety device designed to prohibit the movement of a railcar derailing said car or engine if not removed.

G. Switch - The movement of railcars from one location to another.

H. Lead Car – First car approached by railroad when entering an operational rail area.

I. Portable Derailer – A derailer that can be moved from/to an area requiring a temporary derailer.

IV. **POLICY**

Warning flags or signs must be mounted on the track at least 50 feet away from the car when railcars are spotted for loading/unloading or any work performed in close proximity to the track (10 ft.).

Wheel chocks must be applied to front and back of the lead railcar wheel (facing operations rail track entrance) preventing movement of railcar in either direction. The derailer must be set to protect workers in, on or around the car.

V. **PROCEDURES**

The following procedures will be adhered to:

A. AbitibiBowater operations personnel will contact the railroad requesting a switching of cars.

B. AbitibiBowater operations personnel are responsible for the blue flags, chocks, and derails.

C. When AbitibiBowater operations personnel engage a derail, derailer is to be secured with appropriate lockout/tagout device.
D. All blue flags will be marked alike with a blue background and white reflective letters stating “STOP”.

E. All blue flags will be identified by operational area with a label attached to the blue flag. This label should not interfere with any wording on the flag.

F. All derailleurs operated by AbitibiBowater operational areas will be painted with orange reflective paint.

G. Operational areas are responsible for maintaining the appropriate number of blue flags, chocks, and derailleurs for their area. The departments are also responsible for inspecting blue flag signs, chocks, and derailleurs to ensure they are in good working condition.

H. The blue flag will be removed, wheel chock removed, and derailer disengaged by a designated AbitibiBowater department employee after proper notification to all affected personnel.

I. The blue flag, chock, and derailer must remain in place until all connections/dock boards have been removed when railcars are being loaded or unloaded.

J. It is the responsibility of the designated department employee to ensure the blue flag is in place, chocks are in place, and the derailer is engaged prior to work beginning in or around railcar.

K. Handbrakes will be set on railcars by the switch crew to prevent movement of car during switching of the mill. AbitibiBowater personnel, and contract personnel, are responsible for setting handbrakes on railcars when operating the AbitibiBowater track mobile.

L. Railroad employees must check to ensure all connections/dock boards have been removed and appropriate personnel notified of the switch before switching the cars.

M. A flagman shall direct the movement of equipment being moved across railroad tracks or roads at any point where the vision of the operator is restricted. The flagman must always remain in sight of the operator when a crane or locomotive is in motion.

N. Vehicles, dumpsters, etc., will not park or be placed within 10 feet of the center of the railroad track.

O. When work is required on, above, or within 10 feet of the railroad track by either contractor or AbitibiBowater personnel, the Transportation Department and the operating department must be notified and a blue flag placed not less than 50 feet from the construction/work area. Work should be performed in compliance with AbitibiBowater Lock Out/Tag Out procedure. Employees are required to utilize their personal lock as stated in the LOTO policy.

P. The Transportation Department and the operating department must be notified and the blue flag removed when work is complete.

Q. No one is permitted to cross between coupled railcars. Personnel must walk around the railcars to access the other side.

R. If a portable derailer is required, AbitibiBowater Lock Out/Tag Out procedure will apply.

S. Portable derailer instructions are to be followed when using a portable derailer.
VI. INABILITY TO PERFORM MILL RAIL SWITCHING (Due to a “blue flag”)

When switching cannot be performed by the Norfolk Southern switch crew:

A. The NS Switch Conductor will contact AbitibiBowater Main Gate Security, either through radio, or telephone 423-336-7230.

B. NS will inform AbitibiBowater Security of the location the switch cannot be performed.

C. AbitibiBowater Security will notify appropriate operational area to investigate why switch cannot be performed.

D. AbitibiBowater Operational Area will notify NS-CYO at 1-800-898-4CYO (4296) as soon as possible when the area is cleared for switching.

E. Any other emergency related to switching, Monday through Friday: 8:30 a.m. to 5:00 p.m., contact:

   Title: Senior Transportation Analyst
   Office Phone: 423-336-7236
   Pager #: 423-513-4038

   Weekends and Holidays: Call the AbitibiBowater Main Gate Security at 423-336-7230 who will contact the Transportation person on call.
Blue Flag Policy

Effective 10/1/07
Reviewed: 04-24-09
Revised: 9/18/07

Approval Signatures:

[Signatures]

Jack Carter
V.P. Oper. & Res. Mgr.

Larry Vest
Safety & Health Services Mgr.