

Effective: October 1, 2007

Last Reviewed: 11/4/19

Revision Date: 5/6/2015

### I. PURPOSE

The policy is intended to protect personnel from personal injury by providing barricade warning of potential safety hazards.

### II. SCOPE

This policy applies to all Resolute FP employees, visitors, and contract personnel who discover, create, or work on or in any area which may be a safety hazard to other personnel.

### III. DEFINITIONS

- A. Barricade Tape - Plastic tape used to mark the perimeter boundary of an area containing a safety hazard.
- B. Safety Hazard - Any object or condition which may cause personal injury or equipment damage.
- C. Yellow Safety Chain – Plastic chain used to mark the perimeter boundary of an area containing a safety hazard.
- D. Barricade Tape Tags (yellow & red) – Tags used to identify the hazard, who erected the barricade, and the PPE required for those who must enter the barricaded area.

### IV. POLICY

When marking safety hazards, barricade tape or a yellow safety chain will be placed to warn individuals when a hazardous condition may exist. Yellow or red barricade tape will be used to mark safety hazards. Barricade tape, or safety chain, is not a substitute for correcting the hazard. Radiation tape will be used to mark potential radioactive hazards. Unauthorized entry will be a violation of mill safety rules and will be subject to disciplinary action.

### V. PROCEDURE

- A. **Yellow (Caution) tape** will be utilized to warn employees of potential hazards. Employees should not enter areas marked with yellow tape unless their job requires them to be in the taped area and they are aware of the potential hazards.
- B. **Red (Danger Do Not Enter) tape** will be utilized to mark areas of imminent danger. Only employees assigned to correct the problem should enter. Employees assigned to correct the problem in this area should be told about the hazard and what protective measures to follow.
- C. Tags must be attached to the barricade tape, or chain, to identify the caution or hazard. (See Addendum A) All Barricade tape should be removed once the hazard is corrected. Tags are to be placed at each approach point and at intervals not greater than 50 feet. If possible, detour signs will be posted before personnel get to the barricade. The tags will be checked each day for legibility to retain area control.
- D. Should questions arise as to how an area should be barricaded, contact the Operating Area Supervisor or Safety Department.

- 
- E. Barricade Tape is not to be used to guard open-sided floors, holes and excavations, or platforms and runways 4 ft. or more above the adjacent floor. Temporary railing must be provided (top and mid-rail) for these situations and then marked with Barricade tape. Openings smaller than 4 ft. that may cause personal injury must be covered immediately.
  - F. Safety Chain will be utilized in areas where a more permanent barrier is needed due to the frequency of use. Permanent signage should be affixed to the chain on all approach points at intervals not greater than 50 feet.
  - G. When overhead work is performed or work causing falling debris, the area below will be marked with red barricade tape. (All individuals working with suspended loads or in situations that have the potential for injury to the head from falling objects must wear a hard hat.)
  - H. If asbestos containing material is damaged, disturbed, or removed, asbestos barricade tape will be used to rope off a safe work distance. (No one will be allowed to enter the roped off area, unless they have been trained in the safe handling of asbestos).
  - I. When radiation devices are removed from their source holder or damaged, radiation barricade tape will be used to rope off a safe work distance. (No one will be allowed to enter the roped off area, unless they have been trained in radiation safety).
  - J. Storage of naturally occurring radioactive material above the natural background level will be marked with radioactive barricade tape.
  - K. In the event of a Hazmat emergency, barricade tape specifically designed for Hazmat operations will be used. Only trained individuals will be allowed in the warm and hot zones.

### VI. **RESPONSIBILITY**

#### A. Employee:

1. Use barricade tape when a potential hazard exists that may cause harm or injury if left unattended.
2. Tag the barricade tape with the appropriate tag. (See Addendum A)
3. Secure safety chains where used and ensure proper signage.
4. Remove barricade tape or chains and tags after the hazard is resolved.

#### B. Supervision:

1. Ensure that barricade tape is used according to this policy.
2. Ensure that barricade tape is readily available.
3. Train employees on proper use of Barricade tape.
4. Ensure that safety chains are used properly.
5. Ensure that barricade tape tags are legible.
6. Ensure all barricade tape is removed after it is no longer needed.



Calhoun Operations

## Barricade Tape Policy

---

### Approval Signatures:

Effective: October 1, 2007  
Last Reviewed: 11/4/19  
Revision Date: 5/6/15

A handwritten signature in black ink, appearing to read 'Keith Cathey', written over a horizontal line.

Keith Cathey

Safety Manager

A handwritten signature in black ink, appearing to read 'David Glass', written over a horizontal line.

David Glass

General Manager (Interim)



**Addendum A – Barricade Tape Tags**

**Yellow Caution – Safe Side**

**Yellow Caution – Hazard Side**

Bowater Calhoun ● August 2005

**Caution**

**Barricade Tape**

Date: \_\_\_\_\_

**Hazard To Avoid:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PPE Required:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Tape Erected By:**

\_\_\_\_\_

Signature of Employee erecting Tape

**SAFE  
SIDE**

●

**Caution**

Tag must be completely filled out.

Person erecting tape must list all hazards and PPE required to Safety enter the area.

This tag must be legibly Signed and dated.

The tape and tag must be removed when the hazard has been corrected.

**Yellow Tape:** Only those employees whose job require them to be in the area may cross. PPE Requirements mandatory.

**HAZARD  
SIDE**

**Addendum A – Barricade Tape Tags**

**Red Danger – Safe Side**

**Red Danger – Hazard Side**

Bowater Calhoun August 2005

**DANGER  
DO NOT ENTER**

**Barricade Tape**

Date: \_\_\_\_\_

Hazard To Avoid:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PPE Required:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tape Erected By:  
\_\_\_\_\_  
Signature of Employee erecting Tape

**SAFE  
SIDE**

**DANGER  
DO NOT ENTER**

Tag must be completely filled out

Person erecting tape must list all hazards and PPE required to safely enter the area.

This tag must be legally signed and dated.

The tape and tag must be removed when the hazard has been corrected.

**Red Tape:** Only those employees assigned to abate the listed hazard may enter the area. PPE Requirements mandatory.

**HAZARD  
SIDE**